

COSTS FOR RENTING THE STILL BAY BAPTIST HALL ("NG KERKSAAL OOS") from Apr 2023

Weddings:

Please read conditions for renting the hall on page 4.

Deposit (SBBC members)	R1000
Deposit (non-members)	R2500
<i>Deposit will secure the booking.</i>	
<i>Please note, if you do not keep to the agreed conditions, you will lose your deposit.</i>	
<i>Deposit to be paid via EFT. Get banking details from caretaker</i>	
Hire of hall (for church members)	Free
Hire of hall (for non-church members) excluding crockery, etc.	R2,500
Hire of crockery, etc	R5 / set
Hire of table cloths	R100 each
Using previous day to setup. (If available)	R300
Having Rev. Carel-J Rischmuller officiate at the wedding	
<i>Please note, Carel-J will only officiate on certain conditions, Email sbbc.mailbox.pastor@gmail.com for more info</i>	
Travel allowance to Home Affairs George (280km @R6)	R1680
Donation	optional
Care taker ("koster")	Donation
Pianist. <i>Please contact us to see if one is available</i>	Donation
Sound desk + operator	R500

For any queries, please contact:

Clifton Donald 082-457-1135 / cliftondonald@lantic.net

If unavailable, please contact:

Carel-J Rischmuller, 084-071-7663 / sbbc.mailbox.pastor@gmail.com

Funerals:

Please read conditions for renting the hall on page 4.

Deposit (SBBC Members)	R500
Deposit (non-members)	R1500
<i>Deposit will secure the booking.</i>	
<u>Please note, if you do not keep to the agreed conditions, you will lose your deposit.</u>	
<i>Deposit to be paid via EFT. Get banking details from caretaker</i>	
Hire of hall (for church members)	Free
Hire of hall (for non-church members) excluding crockery, etc.	R1500
Hire of crockery	R5 / set
Hire of tablecloths	R100 each
Using previous day to setup. (If available)	R250
Having Rev. Carel-J Rischmuller lead the funeral <i>Please contact for availability: sbcb.mailbox.pastor@gmail.com</i>	R0
Care taker ("koster")	Donation
Pianist. <i>Please contact us to see if one is available</i>	Donation
Sound desk + operator	R500

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AD HOC RENTAL:

This is for non-regular, once-off usage of the hall

Please read conditions for renting the hall on page 4.

PLEASE NOTE: Church activities always take preference over activities from renters. Please check well in advance whether the hall is available and pay your deposit to secure your booking

Deposit. (Deposit secures the booking). Pay via EFT	R1500
Hall hire	R1500
Use of crockery	R5 / set
Use of tablecloths	R100 each

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If unavailable, please contact:

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CONDITIONS FOR RENTING THE STILL BAY BAPTIST HALL ("NG KERKSAAL OOS")

ANY DISREGARD / BREAKING OF THE CONDITIONS BELOW WILL CAUSE YOU TO FORFEIT YOUR DEPOSIT AND FUTURE OPPORTUNITIES TO HIRE THE HALL

- 1) *In the case of damages occurring, the person or organisation who hired the hall will be responsible to pay for the cost of fixing the damages.*
- 2) *Your booking will only be secured once you pay the deposit.*
- 3) *The deposit will only be paid back once the caretaker has confirmed that there are no damages to the hall and that the hall is clean and setup correctly*
- 4) *If the hall is not left in the condition it was found, both in regards to cleanliness and setup (please ensure beforehand where everything goes), the deposit will not be returned.*
- 5) *The caretaker or any other appointed person from the church must at all times during the event be given access if any inspections need to be made.*
- 6) *No **smoking, alcohol or candles (or any open flames)** allowed in hall.*
- 7) **No moving of the sound desk, audio cables, etc.** *If you move the piano move it back to the position you found it in.*
- 8) *The hall must be cleaned, set-up and vacated no later than 24:00*
- 9) *The church has the right to cancel any booking.*
- 10) *When sound or music systems are used, the sound may not travel beyond the borders of the church hall. No activity at the hall may disturb the peace of the neighbours.*
- 11) *No paper/plastic confetti allowed. No confetti allowed inside the hall. Only biodegradable (e.g. rose petals) allowed outside.*
- 12) *Please contact the care-taker if you have any questions regarding access to the hall or queries about what is available in the hall.*

Clifton Donald 082-457-1135

**Application for once-off / ad hoc hire
STILL BAY BAPTIST HALL ("NG KERKSAAL OOS")**

Applicant:

Organisation / Person : _____

If organisation, responsible person: _____

Address : _____

Telephone number _____

Email: _____

Hire of Hall:

Date(s): _____

Type of function: _____

Deposit quoted: _____

Price quoted: _____

Deposit payment to be made via EFT.

Agreement by Applicant

- *I agree to the condition on page 4 of this document.*
- *I, the undersigned, have read the costs and conditions and agree hereby to commit to keeping it and that I'll take personal responsibility in case of damage to the hall. I will return the hall in the state I found it.*
- *I will not make copies of the keys or lend keys to anyone else.*

Signature of Applicant

Date

* Completed form to be returned to Clifton Donald 082-457-1135 / cliftondonald@lantic.net